



ENGLISH TEACHER JOB DESCRIPTION

We are looking for a well-rounded, creative and hardworking English teacher who is willing to try new things and teach in a different style. You will join a small but growing team in an already established English department. This is a permanent post for two days per week or equivalent.

English lessons at The Meadows Montessori High School are one hour long and occur once a week. They are taught in small groups of around four students.

Your main responsibilities as an English teacher at our school are:

- To plan and review a relevant and interesting KS3 curriculum that prepares students for GCSE studies;
- To deliver interesting and engaging English lessons to small KS3 groups, possibly KS4;
- To collaborate with other English teachers in the school, working together to provide a coherent English curriculum;
- To set appropriate follow up work that consolidates and extends the learning of the lessons;
- To develop interesting resources for students to use independently to develop their skills and knowledge in your subject;
- To assess student progress regularly in English, keep records of these assessments and report to parents on student progress formally twice a year;
- To check students meet follow up work deadlines and keep the senior leaders informed if not;
- Where appropriate to plan short sessions that fit in with students' independent projects and demonstrate your knowledge, experience and interests;
- To promote the safeguarding of all pupils in the school and work in line with statutory safeguarding guidance (e.g. Keeping Children Safe in Education, Prevent) and our safeguarding and child protection policies;
- To work with the Designated Safeguarding Lead (DSL) to promote the best interests of pupils, including sharing concerns where necessary;
- To perform any directions which may be reasonably given by the head teacher from time to time.
- To maintain personal professional development to ensure that the knowledge and skills required to fulfil the role are up to date;
- Be a professional role model and understand and promote the aims of the school.

However, we are a small school and so do require you to take on other responsibilities throughout the school day. These may include:

- To supervise and provide support for students during their free study time;
- To supervise students during lunchtime as part of a reasonable rota;
- To supervise and support students during other activities within the school week, whether these be our creative projects or community work.

This is a new role and some of its specifics will be developed over time.

This school is committed to safeguarding and promoting the welfare of children and young people and expect all staff to share this commitment. We will undertake all the required pre-employment checks including an enhanced Disclosure and Barring Service (DBS) check and a children's barred list check for all positions.