

Marking Policy

It is important that this policy is not read in isolation, but in conjunction with all other school policies.

Marking is an essential part of planning, assessment, learning and teaching. Responding to pupils work through constructive comment acknowledges achievement, promotes positive attitudes and behaviour and leads to an improvement in standards.

All staff need to follow an agreed system and consistent procedures in responding to pupil's work in order to give clear messages to pupils, parents and other staff about individual progress.

The most effective way of marking, we feel, is through constructive dialogue.

Purpose of Marking at The Meadows Montessori Primary School

- To assist learning
- To provide information for assessment
- To encourage, motivate, support and promote positive attitudes
- To inform planning
- To promote higher standards
- To correct errors and clear up misunderstandings
- To recognise achievement, presentation and effort
- To provide constructive feedback
- To show pupils that we value their work
- To allow pupils to reflect on their past performances and to set new targets together with the teacher.

Principles of Marking at The Meadows Montessori Primary School

Marking should be:

- Constructive
- Related to needs, attainment and ability
- Related to specific criteria/learning objectives which the pupil would know in advance.
- Consistent through out all our teaching environments.
- Ensuring that all pupils know how well they are doing and what they need to improve on to make further progress.

All work should be marked as quickly as possible.

Care should always be taken to preserve the integrity of pupils work. Work should be marked at the drafting stage and not on the final copy.

Professional Judgment

Corrections should support the child's learning and it should be remembered that too many can overwhelm and demoralise the pupil. The ability of the individual child and the effort they have put into a piece of work will always need to be taken into account when marking.

Marking is for the direct benefit and improvement of the children's work. Marking is therefore undertaken by the teacher to inform the child of progress they are making and targets they need to work towards.

Agreed Code

At The Meadows Montessori Primary School, we accept that written marking or work must be tailored to meet the abilities and ages of each individual child, we do believe that a common framework for marking is helpful.

The attached sheets show marking stamps that are used in the classroom with cue cards so that all children are aware of the means of the various stamps.

There are 2 sets of these stamps. One set for KS1 and one for KS2.

Handwritten comments should also be used, giving targets for future work.

Time needs to be given to pupils to reflect upon marking to ensure that they benefit from the process. They must also be given the opportunity to seek further clarification if needed.

Monitoring policy

We will ensure that these guidelines are used consistently throughout the school by sampling marked work. This will be done on a termly basis by the Head Teacher.

Signed:

Date: